

**North Kootenai Water District
Board Meeting Minutes
September 19, 2019**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer (left at 1:43 p.m.)
Scott Shellman/Secretary, Director
Curt Carney, Director

Staff Present: Chris de Groot, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Jessie Camburn, Field Supervisor
Debbie Wilson, Office Supervisor
Dave Duthie, Operations Supervisor
Robin Potts, Customer Service Specialist III (minutes recorder)

Visitor: Tom Hill, Jim McPhilomy

B. Agenda Changes and/or Board Member Conflicts

The motion was made to amend the agenda to include the Treasury Report due to a good faith oversight.

Director Hern – motion. Director Gwin – second.
Motion approved.

C. Consent Agenda

1. Minutes of September 5, 2019
2. Financials July 2019

The motion was accepted the consent agenda as written.

Director Carney – motion. Director Gwin – second.
Motion approved.

D. Public Hearings

1. Rates and Fees for Fiscal Year 2019-20

The public hearing opened at 12:31 p.m. Public comment was given by Necia Maiani who gave a slide presentation on the rates and fees, Jim McPhilomy from Gozzer Ranch who opposed Gozzer tiered rates at this time, and Tom Hill from East Seasons Acres who opposed the East Seasons Acres tiered rates. There were no written comments. The public hearing closed at 1:42 p.m.

2. Budget for FY 2019-20

The public hearing opened at 1:42 p.m. Jim McPhilomy commented on the line loss at Gozzer. There were no written comments. The public hearing closed at 1:56 p.m.

E. Treasury Report – Chris de Groot

F. Employee Matters

G. Oral Communications

H. Written Communications

I. District Attorney – Brian Werst

1. Executive Session

None

2. Resolution 2019-23 Adopting a Budget for FY 2019-20

The motion was made to approve the proposed Resolution 2019-23 Adopting a Budget for FY 2019-20 as presented.

Director Carney – motion. Director Hern – Second
Motion approved.

3. Resolution 2019-24 Approving the Increase of Certain Fees and Charges of the District

The motion was made to pass Resolution 2019-24 approving certain fees and charges.

Director Hern – motion. Director Carney – second.
Motion approved.

J. District Engineer – Necia Maiani, PE

1. Project Status Report

K. District Manager – Chris de Groot

1. System Operation Update

2. Removal of Trees at Gozzer Wastewater Treatment Plant

The motion was made to authorize Mr. de Groot to remove the trees at the Gozzer Wastewater Treatment Plant and to donate them to charity.

Director Carney – motion. Director Shellman – second.
Motion approved.

3. Request for District to Install Two Casings Under Highway 95 for Future Use

4. Potential Latecomer Agreement – Dodd Road Water Main Extension

The motion was made to approve the forming of a latecomer agreement for Brian and Nikole Eiter.

Director Hern – motion. Director Shellman – second.
Motion approved.

L. Board Members

M. Adjournment

There being no further business, the motion was made to adjourn at 3:30 p.m.

Director Hern – motion. Director Carney – second.
Motion approved.

Approved on _____.

Scott Shellman
Director/Secretary