

**North Kootenai Water District  
Board Meeting Minutes  
June 21, 2018**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Thomas Gwin, Director/Treasurer  
Fred Ogram, Director/Secretary  
Curt Carney, Director

Staff Present: Chris de Groot, District Manager  
Brian Werst, District Attorney  
Necia Maiani, PE, District Engineer  
Robin Potts, Customer Specialist II (minutes recorder)

Excused: Jack Hern, Director/Vice President

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of 06/07/18 Board Meeting
2. Financials – May 2018

The motion was made to approve the Consent Agenda.

Director Carney – motion. Director Gwin – second.  
Motion approved.

**D. Public Hearing: 19619 N Glacial Ridge St.**

The Public Hearing opened at 12:34 p.m. There was no public present and there were no written comments. The Public Hearing closed at 12:35 p.m.

**E. Treasury Report – Chris de Groot**

Mr. de Groot gave the Treasury Report for the month of May.

**F. Employee Matters**

None

**G. Oral Communications**

None

**H. Written Communications**

None

**I. District Attorney – Brian Werst**

1. Resolution 2018-12 Annexation of 19619 N Glacial Ridge St.

The resolution will be held until the next meeting.

2. Penalties

Unauthorized Use Fees were discussed and will be held until the Fall Rates/Fees Workshop.

3. Authorizing Resolution 2018-11 for Lease to Purchase 2014 Cat 305.5 Mini Excavator

The motion was made to adopt Resolution 2018-11 and authorize Mr. de Groot to execute the documents for the lease to purchase of the 2014 305.5 Mini Excavator from Caterpillar.

Director Carney – motion. Director Gwin – second.  
Motion approved.

4. Easement for Lancaster Main

**J. District Engineer – Necia Maiani, PE**

1. Project Status Report

- a. Task Order 18-02: Upper Hayden Lake Rd – The design and preliminary engineering report was submitted to DEQ on June 8<sup>th</sup>.
- b. Task Order 18-03: Packsaddle Booster Station and Amendment 1 – Ms. Maiani reported that the engineers were not comfortable with the demand data. Analysis will begin on the submersible pumps at the end of summer.

**K. District Manager – Chris de Groot**

1. System Operation Update

- a. Gozzer intake pumps are in.
- b. Lancaster Well 5 pump has been installed.
- c. Twin Lakes Reserve tie-in has been completed and passed the bacteria test.
- d. S&L Underground is having difficulty finding the service lines on Hillside.
- e. We may not have to shut down the intake pumps at Hayden Haven for the treatment of Milfoil. The treatment may be far enough away that it won't affect the water in our area.

2. Budget – Long Range Financial Plan

Mr. de Groot discussed strategies for implementing a long range financial plan including; establishing specific financial reserves, setting target reserve levels, establishing criteria for use and replenishment of reserves.

3. Repair of District's Vac-Con

The motion was made to authorize the repair of the Vac-Con truck in the amount of \$20,695.70.

Director Carney – motion. Director Gwin – second.  
Motion approved.

**L. Board Members**

None

**M. Adjournment**

There being no further business, the motion was made to adjourn at 2:25 p.m.

Director Carney – motion, Director Ogram – second.  
Motion approved.

Approved on \_\_\_\_\_.

---

Fred Ogram  
Director/Secretary