

**North Kootenai Water District
Board Meeting Minutes
December 6, 2012**

A. Call to Order/Roll Call

Meeting called to order at 12:35 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Jim Omerso, Director/Treasurer
Alanna Brooks, Director/Secretary
Jack Hern, Director

Staff Present: Mike Galante, District Manager
Necia Maiani, District Engineer
Robin Potts, Accounts Specialist II

Excused: Brian Werst, District Attorney

Visitors: None

B. Consent Agenda

1. Minutes of 11/15/12 Board Meeting

The motion was made to approve the Consent Agenda.

Director Stoller – motion. Director Hern – second.
Motion approved.

C. Oral Communications

None

D. Written Communications

Mr. Galante had a copy of a letter he had written to Hayden Lake Recreational Water and Sewer District. This letter was to protest an LID sewer assessment that had been placed on one of the District's reservoir properties. This property will never need sewer service and should not have been assessed.

E. Employee Matters

None

F. District Attorney, Brian Werst

Excused

G. District Engineer – Necia Maiani, PE

1. Project Status Report

Ms. Maiani reported that she is waiting on paperwork from Scarsella Brothers before closing out the Chilco West project. She is also working on the permit for the Raw Water Intake at Gozzer.

2. Pay Request/Change Orders

The motion was made to approve \$1,182.61 for Reimbursement #13 for Chilco West DW #1204 from IDEQ.

Director Stoller – motion. Director Brooks – second.
Motion approved.

3. Chilco Reservoir Cost Estimate

Ms. Maiani presented options and estimated costs to the Board for the possible installation of a Reservoir at Chilco. The Board discussed the benefits to the District as well as the benefits to the Idaho Forest Group. The Board instructed Mr. Galante to pursue looking into this possible project.

H. District Manager – Mike Galante

1. Executive Session

None

2. Rimrock Pressure Zone

Mr. Galante informed the Board that the leaking valve had been found. The valves prior to the leaking valve have been closed until a repair can be made. The repair will be weather related and will happen in either the spring or summer of 2013.

3. Conservation Plan – Annual Review

Mr. Dan Messier had previously submitted corrections to the Conservation Plan to the Board. The motion was made to accept the Annual Review of the Conservation Plan and to distribute it to interested parties.

Director Stoller – motion. Director Hern – second.
Motion approved.

4. Lancaster 3 VFD

Mr. Galante explained the situation with the Lancaster 3 Variable Frequency Drive (VFD) saying that it is failing. Options were discussed to either repair or buy a new VFD and the expenses involved in both options. The Board decided the best option would be to purchase a new VFD using a brand that the District has used in the past and that has shown to be reliable.

The motion was made to spend \$10,450 to purchase a Yaskawa VFD for Lancaster 3.

Director Stoller – motion. Director Omerso – second.
Motion approved.

5. DEQ Loan DW 1203 and DW 1204 Final Principle Forgiveness

Mr. Galante presented final documentation to the Board for signature.

6. HHGS – Service Area Definitions, Additional Connections

Mr. Galante had met with a Hayden Haven/Gem Shores (HH/GM) customer, Lee Coppess. Dr. Coppess has a neighbor who is interested in being serviced by the District who currently is getting his water from the lake. It was decided that customers in this area that wanted to come onto the District service would need to pay the LID and Hook-up fees. However, any hook-ups would be dependent on the District's capacity to service these properties.

Director Hern asked Ms. Maiani to begin a Task Order with Welch Comer to determine how many HH/GM residents there are outside the District's service and to do a capacity analysis on the HH/GM water system.

I. Board Members

Director Hern asked Mr. Galante if the District was prepared to rent out the Board room space for meetings and how to get the word out that the space was available.

At this point, a gate needs to be purchased and installed in the hallway to keep possible renters from having access to the District's offices. Once the gate has been installed, an announcement will be placed in the District's monthly newsletter.

Mr. Galante informed the Board that the Federal Clean Drinking Water Act would be directing all water purveyors to stop using brass and copper fittings as of July 2013.

J. Adjournment

There being no further business, the motion was made to adjourn.

Director Hern – motion, Director Omerso – second.
Motion approved.

Meeting adjourned at 2:07 p.m.

Alanna Brooks
Board Director/Secretary