

**North Kootenai Water District  
Board Meeting Minutes  
March 1, 2012**

**A. Call to Order/Roll Call:**

Meeting called to order at 12:32 p.m. by President Tom Crimmins.

Present: Tom Crimmins, Director/President  
Shirley Stoller, Director/Vice President  
Alanna Brooks, Director/Secretary  
Jim Omerso, Director/Treasurer  
Jack Hern, Director (arrived at 12:35 pm)

Staff Present: Mike Galante, District Manager  
Phil Boyd, PE, District Engineer  
Robin Potts, Accounts Specialist

Excused: Brian Werst, District Attorney

Visitors: None

**B. Consent Agenda:**

1. Minutes of 02/16/12 Board Meeting

Motion was made to accept the minutes of the 02/16/12 meeting with changes made by Director Shirley Stoller.

Director Stoller – motion, Director Omerso – second.  
Motion approved unanimously.

2. Minutes of 2/28/12 Special Board Meeting

These minutes are being held until the 3/15/12 Board meeting.

**C. Oral Communications:**

None

**D. Written Communications:**

None

**E. Treasury Report – Jim Omerso**

None

**F. Employee Matters:**

None

**G. District Attorney – Brian Werst:**

None

**H. District Engineer – Phil Boyd, PE:**

1. Project Status Report

A copy of this report is available at the District office.

2. Avondale Phase II, Schedule B

This was addressed in the Project Status Report mentioned above.

3. Pay Requests/Change Orders

a. Lancaster Waterline Project

The motion was made to approve Pay Request #4 to L&L Cargile for the Lancaster Waterline Project, representing 93% of the contract amount.

Director Stoller – motion, Director Omeroso – second.  
Motion approved unanimously.

b. Chilco East – DEQ Reimbursement Request

The motion was made to approve Reimbursement #6 for \$2530 from IDEQ for Chilco East DW Loan Repayment #1203.

Director Stoller – motion, Director Omeroso – second.  
Motion approved unanimously.

c. Chilco West – DEQ Reimbursement Request

The motion was made to approve Reimbursement #3 for \$11,902.50 from IDEQ for Chilco West DW Loan Repayment #1204.

Director Stoller – motion, Director Omeroso – second.  
Motion approved unanimously.

d. Avondale Water System Improvements Phase 2 and 3 (Combined Project)

The motion was made to amend the agenda to include a pay request for Avondale Phase 2 Waterline Project.

Director Hern – motion, Director Omeroso – second.  
Motion approved unanimously.

The motion was made to approve Pay Request #4 for \$9571.25 to S&L Underground for Avondale Phase 2 Waterline Project, representing 31% of the contract amount.

Director Stoller – motion, Director Omeroso – second.  
Motion approved unanimously.

4. Budget for Remaining Revenue Bond Projects

The Board directed Mr. Galante and Mr. Boyd to continue with the auditing process.

5. Chilco West – LID 4  
Addressed in the Project Status Report.
6. Rimrock Pressure Zone Investigation  
None.

**I. District Manager – Mike Galante**

1. District Office – Property Acquisition

a. Offer on District Property

The motion was made to enter into Executive Session under Idaho Code § 67-2345(1)(c) for Real Estate.

Director Hern – motion, Director Stoller – second.

Roll Call Vote:

Ayes – Directors Brooks, Stoller, Omerso, Hern and Crimmins

Nays – None

The Board entered into Executive Session at 2:18 p.m.

The Board was out of Executive Session at 2:45 p.m.

The motion was made to accept the Real Estate Purchase and Sale Agreement from Cair Paravel, LLC and to authorize Board President Tom Crimmins to sign said document.

Director Stoller – motion, Director Hern – second.

Motion approved unanimously.

The motion was made to give Mr. Galante authorization to proceed with the costs of the Title Policy and to move forward and make arrangements for the sale of the property.

Director Hern – motion, Director Omerso – second.

Motion approved unanimously.

b. Resolution 2012-05 Signatory Authorization – Mountain West Bank Loan

Postponed until the next Board meeting.

c. Authorization to Make Offer on New Property

Postponed until the next Board meeting.

2. Exhibit D-1, Annual Report

The motion was made to authorize Director/Treasurer Omerso to sign Exhibit D-1 of the Annual Report and send to the Bank of New York Mellon as soon as received.

Director Hern – motion, Director Stoller – second.

Motion approved unanimously.

3. Health Insurance Renewal

The motion was made to approve the renewal of the existing insurance policy with Blue Cross.

Director Hern – motion, Director Omeroso – second.  
Motion approved unanimously.

**J. Board Members:**

The Board reinstated the monthly staff meetings. The meetings will be held at 12 Noon on the Friday following the second monthly Board meeting. A Board member will also attend these meetings. The first meeting will be on March 16. Director Hern will be attending.

The Board granted permission for Mr. Galante to attend a Water Reuse Conference that was taking place in Boise on April 17<sup>th</sup> and 18<sup>th</sup>.

**K. Adjournment:**

Motion was made to adjourn the meeting.

Director Hern – motion, Director Omeroso – second.  
Motion approved unanimously.

Meeting adjourned at 3:08 p.m.

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Alanna Brooks  
Secretary