

**North Kootenai Water and Sewer District
Board Meeting Minutes
March 5, 2020**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:33 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Curt Carney, Director

Staff Present: Chris de Groot, District Manager
Jessie Camburn, Field Supervisor
Dave Duthie, Maintenance Supervisor
Robin Potts, Customer Service Specialist III (minutes recorder)

Excused: Scott Shellman, Director/Secretary
Brian Werst, District Attorney
Necia Maiani, District Engineer

B. Agenda Changes and/or Board Member Conflicts

C. Consent Agenda

1. Minutes of February 20, 2020

The motion was made to approve the consent agenda as written.

Director Gwin – motion. Director Hern – second.
Motion approved.

D. Employee Matters

E. Oral Communications

F. Written Communications

G. District Attorney – Brian Werst – Excused

H. District Engineer – Necia Maiani, PE – Excused

1. Project Status Update

I. District Manager – Dave Duthie for Chris de Groot

1. System Operation Update
2. Disposition of Items Declared as Surplus
3. Recruitment Schedule and Timeline
4. Executive Session

The motion was made to go into Executive Session under Idaho Code §74-206(1)(c) to discuss the possible acquisition of an interest in real property not owned by the District.

Director Hern – motion. Director Carney – second.
Roll Call Vote:

Ayes – Directors Carney, Crimmins, Gwin, and Hern
Nays – None

Began Executive Session at 12:35 p.m. Ended at 1:11 p.m.

J. Board Members

K. Adjournment

There being no further business, the motion was made to adjourn at 1:12 p.m.

Director Hern – motion. Director Carney – second.
Motion approved.

Approved on _____.

Scott Shellman
Director/Secretary