

**North Kootenai Water District
Board Meeting Minutes
June 21, 2012**

A. Call to Order/Roll Call:

Meeting called to order at 12:30 p.m. by Vice President Stoller.

Present: Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Jim Omerso, Director/Treasurer

Staff Present: Mike Galante, District Manager
Necia Maiani, PE, District Engineer

Excused: Tom Crimmins, Director/President
Jack Hern, Director
Brian Werst, District Attorney

Visitors: None

B. Consent Agenda:

1. Minutes of 06/06/12 Public Meeting
2. Minutes of 06/07/12 Board Meeting
3. Minutes of 06/16/12 Special Board Meeting

Motion was made to accept the minutes of the 06/07/12 and 06/16/12 meetings.

Director Brooks – motion, Director Omerso – second.
Motion approved.

C. Oral Communications:

None

D. Written Communications:

The Board received a request from Mike & Sheryl Lines for relief of water charges due to leak.

Motion was made to advise M/M Lines to seek relief from the backflow company that failed to close their valves which allowed water to run and increase their bill.

Director Omerso – motion, Director Brooks – second.
Motion approved.

E. Treasury Report – Director Omerso: See Summary sheet on file

F. Employee Matters:

None

G. District Attorney – Brian Werst:

Excused

H. District Engineer – NeciaMaiani

1. Project Status Report:

See Project Status Update Memo dated June 21, 2012.

2. Pay Requests/Change Orders:

Motion made to approve Change Order #3, Contractor - Scarsella Bros. Inc., Project – Chilco West, for \$6,711.34.

Director Omeroso – motion, Director Brooks – second.
Motion approved.

3. Walgreens: District Manager will draft a letter to request compliance of water lines.

4. Avondale/Ogram:

The owner at 11353 Trafalgar is not satisfied with property after construction completed. Based on pictures taken prior to construction, the fact that construction took place across the street as well as the fact that the warranty period has passed, the District sees no obligation to pay for any improvements.

I. District Manager – Mike Galante:

1. Eric Carlson – Petition for Annexation:

Legal descriptions to be sorted out prior to notice of public hearing being sent out.

2. Lower Loch Haven View Manor – Petition for Annexation:

Legal descriptions to be sorted out prior to notice of public hearing being sent out.

3. Meyer Road – Status Update:

Various finishing touches being completed. Move scheduled to begin Monday, 6/25/2012

4. Meyer Road - Pay Requests/Change Orders:

None

5. Cell Tower Leases:

Documents are currently being finalized.

6. Gozzer Wastewater Permit:

Permit allows operation 7 days/week and testing 5 days/week

7. Resolution 2012-16 – Correction of Hookup Fees on Resolution 2012-14:

Director Omeroso made a motion to amend Resolution 2011-14 and 2012-14 to clarify and reaffirm the service installation fees of the District and provide for other related matters.

Director Omeroso – motion, Director Brooks – second
Motion approved.

8. Rimrock Pressure Zone Investigation:

On hold until staff is available.

J. Board Members:

None

K. Adjournment:

Motion to adjourn.

Director Omeroso – motion, Director Brooks - second.
Motion approved. Meeting adjourned at 2:28 p.m.

Alanna Brooks
Director/Secretary