

**North Kootenai Water District
Board Meeting Minutes
November 21, 2013**

A. Call to Order/Roll Call:

Meeting called to order at 12:31 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Jack Hern, Director
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Necia Maiani, PE, District Engineer

Excused: Brian Werst, District Attorney

Visitors: James McPhilomy

B. Consent Agenda

1. Minutes of 11/07/2013 Board Meeting

Director Hern made a motion to accept Minutes of 11/07/2013 Board Meeting, Director Brooks 2nd.

Motion approved.

2. Financial Reports: To be reviewed

C. Treasury Report

Financials & Treasury Summary Spreadsheet on file

D. Employee Matters: None

E. Oral Communications

James McPhilomy came to represent members of the Gozzer Home Owners Association. Inquiries made regarding Gozzer water rates were answered. Discussion of options of rate structure @ Gozzer for presentation at HOA meeting after the New Year.

F. Written Communications: None

G. District Attorney: Brian Werst-Excused

H. District Engineer: Necia Maiani

1. Project Status Report: Memorandum from Welch Comer on file.
2. CIP Update: Ten year Capital Improvement Plan spreadsheet on file
3. Gozzer Financial Summary: 2008-2013 Gozzer Financial Report & data tables on file

I. District Manager: Mike Galante

1. Lancaster 1 - Update: Samples will be taken to test water is bacteria free.
2. Water Rights – RAFN: The RAFN “handbook” is not law but will be used for guidance only.
3. Confined Space – Update: OSHA approved equipment has been ordered for the District.
4. Joint Project – LHD: The District will draft a Memorandum of Understanding to work with Lakes Highway District for the St. James project slated for FY 2015-2016.
Director Carney made a motion to move forward and send a letter to LHD proposing this joint project, Director Stoller, 2nd. Motion approved.

J. Board Members: N/A

K. Adjournment

Director Hern motion to adjourn, Director Stoller, 2nd. Motion passes. Meeting adjourned at 2:34 p.m.

Alanna Brooks, Director/Secretary