

**North Kootenai Water District  
Board Meeting Minutes  
December 4, 2014**

**A. Call to Order/Roll Call:**

Meeting called to order at 12:35 p.m. by President Crimmins

Present:

Tom Crimmins, Director/President  
Shirley Stoller, Director/Vice President  
Alanna Brooks, Director/Secretary  
Jack Hern, Director/Treasurer arrived at 12:53 p.m.  
Curt Carney, Director

Staff Present:

Mike Galante, District Manager  
Necia Maiani, PE, District Engineer

**B. Consent Agenda:**

1. Minutes of 11/20/14 Board Meeting  
The motion was made to accept consent agenda  
Director Hern – motion. Director Carney– second.  
Motion approved.

**C. Employee Matters:**

None

**D. Oral Communications:**

None

**E. Written Communication:**

None

**F. District Attorney: Brian Werst**

Excused

**G. District Engineer – Necia Maiani, PE –**  
See 12/03/14 Welch Comer Memo on file

1. Project Status Report: Lancaster 5 Well Building – Installation of interior overhead and underground electrical conduit has been completed by NKWD. All exterior metal was delivered. Slab work is being done as weather allows.
  
2. RAFN Update: District application is being reviewed by Chris Meyer prior to being submitted this week. An additional 13 CFS will need to be requested in RAFN application.

3. Pay Request – Lancaster 5: Motion was made to approve pay request #2 for \$38,659.54 to TML Construction for 63% of the project completed. Director Stoller made the motion, Director Hern-second. Motion approved.
4. Task Order 2014-04 Amendment #1: Director Hern made the motion of a \$4,000 increase to Task Order 2014-04, Director Carney – second. Motion approved.

**H. District Manager – Mike Galante:**

1. Draft Report- Audit: Some items were not expressed accurately in the Draft Report. Annexations are improperly named as they appear on Asset Keeper and Balance Sheet, they will be renamed to reflect that they are indeed “Conveyances”. Asset Keeper will also be adjusted to reflect a 50 year depreciation schedule for water mains.

**I. Board Members:**

None

**J. Adjournment:**

Director Hern motion to adjourn. Director Carney 2<sup>nd</sup>. Motion passes. Meeting adjourned at 2:01 p.m.

---

Alanna Brooks  
Director/Secretary