

**North Kootenai Water District
Board Meeting Minutes
June 15, 2017**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, President
Jack Hern, Vice President
Fred Ogram, Secretary (minutes recorder)
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer (arrived 12:33 p.m.)

Excused: Thomas Gwin, Treasurer

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of 05/18/17 Board Meeting
2. Financial Reports for May 2017

The motion was made to approve the Minutes of 05/18/17 but to hold the May Financial Reports for the next meeting.

Director Carney – motion. Director Hern – second.
Motion approved.

D. Treasury Report – Mike Galante

Mr. Galante presented the Treasury Report through May 31, 2017.

E. Employee Matters

None

F. Oral Communications

None

G. Written Communications

None

H. District Attorney – Brian Werst

1. Executive Session

None

2. Records Retention Policy

Discussion of the Records Retention Policy.

3. Resolution 2017-02

The motion was made to accept Resolution 2017-02 to implement the Records Retention Policy.

Director Hern – motion. Director Carney – second.
Motion approved.

4. The Ponds – Cap and Mitigation Fees

Discussion of the development known as The Ponds.

I. District Engineer – Necia Maiani, PE

A memo from Ms. Maiani with updated information on the current engineering projects is on file at the District office. The memo includes the following:

1. Project Status Report
2. Ranch Valley Survey

J. District Manager – Mike Galante

Mr. Galante's written comments, on the below subjects, are on file at the District office.

1. System Operation Update
2. Finucane Well – Video, Remediation

The motion was made to remediate the well plus sonar jet per Carpenter Drilling (Exhibit J-2).

Director Hern – motion. Director Carney – second.
Motion approved.

3. Request for Annexation – Bossio Property
4. Request for Annexation – Irons Property
5. Request for Annexation – Hershberger Property
6. Request for Annexation – Baldrige Property

The motion was made to notice a Public Hearing for the annexation of the Bossio, Irons, Hershberger and Baldrige Trust properties.

Director Hern – motion. Director Carney – second.
Motion approved.

7. Spectrum – Contract of Telephone Services

The motion was made to allow Mr. Galante to switch from Frontier to Spectrum.

Director Carney – motion. Director Hern – second.
Motion approved.

8. Pickup #4

Discussed the need for a new pickup truck.

K. Board Members

Mr. Galante will bring the job description for the Manager's position to the next meeting for publication on July 10th.

L. Adjournment

There being no further business, the motion was made to adjourn at 2:30 p.m.

Director Hern – motion, Director Carney – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary