

**North Kootenai Water District
Board Meeting Minutes
January 18, 2018**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:28 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Fred Ogram, Director/Secretary
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer

Visitor: Chris de Groot

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of 01/04/18 Board Meeting
2. Financials - December

The motion was made to approve the Consent Agenda.

Director Hern – motion. Director Carney – second. Motion approved.

D. Treasury Report

E. Employee Matters

None

F. Oral Communications

None

G. Written Communications

None

H. District Attorney – Brian Werst

1. Executive Session

None

2. Procurement Statutes

I. District Engineer – Necia Maiani, PE

1. Project Status Report

2. CIP Update
3. Retainage Request – St James Project

The motion was made to release the retainage final payment of \$16,469.69 to Stewart Contracting for the St. James Project.

Director Carney – motion. Director Hern – second.
Motion approved.

4. Ranch Valley – Easements, Property Boundary

J. District Manager – Mike Galante

1. System Operation Update
2. Exhibit D-1

The motion was made to sign and forward Exhibit D-1, copy of the Audited Financial Statement, Y.E., and a copy of the approved FY 17-18 Budget to the Bond Trustee.

Director Carney – motion. Director Hern – second.
Motion approved.

3. Source Water Protection – Goals

A motion was made to accept the Source Water Projection goals as written and to authorize staff to provide them to Idaho Department of Environmental Quality (DEQ).

Director Carney – motion. Director Hern – second.
Motion approved.

4. Employee Drug/Alcohol Policy – Update

K. Board Members

None

L. Adjournment

There being no further business, the motion was made to adjourn at 1:40 p.m.

Director Hern – motion, Director Carney – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary