

**North Kootenai Water District  
Board Meeting Minutes  
November 15, 2018**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:32 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer (minutes recorder)  
Curt Carney, Director (via phone)

Staff Present: Chris de Groot, District Manager  
Thad O'Sullivan, District Attorney  
Necia Maiani, PE, District Engineer

Excused: Fred Ogram, Director/Secretary

**B. Agenda Changes and/or Board Member Conflicts**

The motion was made to add Resolution 2018-23 for the Douglas and Jody Mayo Living Trust annexation.

Director Hern – motion. Director Gwin – second.  
Motion approved.

**C. Consent Agenda**

1. Minutes of October 18, 2018
2. Financials – October 2018

The motion was made to accept the consent agenda.

Director Hern – motion. Director Gwin – second.  
Motion approved.

**D. Treasury Report – Chris de Groot**

Mr. de Groot gave the Treasury Report for the month of October.

**E. Public Hearings**

1. Rosenberger Trust Annexation

The public hearing opened at 12:39 p.m. There were no public comments. The hearing closed at 12:40 p.m.

2. Douglas and Jody Mayo Living Trust Annexation

The public hearing opened at 12:40 p.m. There were no public comments. The hearing closed at 12:41 p.m.

**F. Employee Matters**

None

**G. Oral Communications**

None

**H. Written Communications**

None

**I. District Attorney – Thad O’Sullivan for Brian Werst**

1. Executive Session

The motion was made to go into executive session under Idaho Code 74-206(1)(i).

Director Hern – motion. Director Gwin – second.

Roll Call Vote – Ayes: Directors Crimmins, Carney, Gwin and Hern. Nays: None

Motion approved.

The Board went into executive session at 12:42 p.m. and were out at 12:53 p.m.

2. Resolution 2018-22 Rosenberger Trust Annexation

The motion was made to approve Resolution 2018-22 for the Rosenberger Trust Annexation.

Director Hern – motion. Director Gwin – second.

Motion approved.

3. Resolution 2018-23 Douglas & Jody Mayo Living Trust Annexation

The motion was made to approve Resolution 2018-23 for the Douglas and Jody Mayo Living Trust Annexation.

Director Hern – motion. Director Gwin – second.

Motion approved.

**J. District Engineer – Necia Maiani, PE**

1. Project Status Report

2. Task Order #18-07 – Assist with Gozzer Bypass Pond Repairs

The motion was made to accept Task Order #18-07 to Welch Comer, with the amount not to exceed \$2,000.00.

Director Hern – motion. Director Gwin – second.

Motion approved.

3. Deep Well Association Update

**K. District Manager – Chris de Groot**

1. System Operation Update

2. Results of Leak Testing on Twin Lakes System

Need to replace 6,000' of main line. Will look further into cost.

3. Health Insurance for District Employees

The motion was made to choose Option 2 – Blue Cross Gold Choice for the District's employee insurance.

4. Lease of Copier/Scanner/Printer

Not discussed.

5. Purchase of 2019 ¾ Ton GMC Pickup

The motion was made to approve the purchase of a 2019 ¾ ton GMC pickup in the amount of \$30,762.00.

Director Hern – motion. Director Gwin – second.  
Motion approved.

6. Financial Audit Services

**L. Board Members**

None

**M. Adjournment**

There being no further business, the motion was made to adjourn at 2:30 p.m.

Director Hern – motion. Director Gwin – second.  
Motion approved.

Approved on \_\_\_\_\_.

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Fred Ogram  
Director/Secretary